

## Guidance on Precautions for Dual Degree Program

(2023.09.22.)

### [For Outbound Student]

An outbound student is a student who has been dispatched to another school for the semester and is registered on the portal for the semester for administrative reasons, but this does not mean that the student has the **same authority** as Yonsei University students (**Article 9 of the Graduate School Regulations**)

※ Authority of enrolled students: course registration, class attendance, graduation-related academic procedures (research plan submission, thesis review, comprehensive exam), and etc

#### 1. Academic affairs

A. Students who are registered as outbound students do not have the **authority as the enrolled students**: course registration, research plan submission, thesis approval, receiving scholarships that are only subject to enrolled students etc. as listed in **Graduate school regulations Article 9**. (All courses registered during the outbound period will be deleted)

※ Regarding the rule above, the department should thoroughly guide the students who applied for outbound students for the semester. There will be a penalty if the student violates the rule above such as non-approval of the registration process by the department. Therefore, please make sure students are guided with clear instructions

#### 2. Academic Credit Recognition

A. After completing studies at the other university and be aware of the graduation requirements, etc., the students should consult with the supervisor and head professor based on the transcript received from the other university and submit an application for credit recognition.

※ Download the application method and form for credit recognition: Graduate School website (<http://graduate.yonsei.ac.kr>): 'Academic Guide' on the top menu of the graduate school website → 'language/International' → 'Joint double degree' → 'Academic credit recognition'

B. Only courses opened after admission can be accepted for the alternative accredited courses

#### 3. Scholarship Application

- Please refer to scholarship application criteria and requirements below

### [For Inbound Student]

#### 1. Academic affairs

A. Students should familiarize themselves with the graduation requirement etc. and apply for credit recognition after consulting with the supervisor and head professor based on the transcripts received at the home university.

B. In the case of inbound students who have been reported as an outbound student to complete their credits from affiliated university, they **do not have** the same authority as enrolled students under **Article 9 of the Graduate School Regulations** same as the Outbound students.

※ Regarding the rule above, the department should thoroughly guide the students who applied for outbound students for the semester. There will be a penalty if the student violates the rule above such as non-approval of the registration process by the department. Therefore, please make sure students are guided with clear instructions.

#### 2. Academic Credit Recognition

A. After enrolling, students should familiarize themselves with their graduation requirements and fill out an application form for credit recognition by consulting with the advisor professor and head professor based on transcripts received at the home university.

※ Method to download and apply for the academic recognition credits: 'Academic Guide' on the top menu of the graduate school website (<http://graduate.yonsei.ac.kr>) → 'language/International' → 'Joint double degree' → 'Academic credit recognition'

### 3. Scholarship application

- Please refer to scholarship application criteria and requirements below

#### [For both Inbound and Outbound Student]

#### 1. Scholarship

A. Scholarship Support Details: Tuition fees or living expenses support for each student

Division	Tuition fee Payment according to MoU	
	Yonsei University	Partner University
Yonsei university → Partner University (Outbound)	- Support Local living expenses - Maximum support up to 4.8 million won per semester (Amount may differ by region) ※ Yonsei University tuition fee is borne by the student	- Support Local living expenses - Maximum support up to 4.8 million won per semester (Amount may differ by region) ※ Partner university tuition fee is borne by the student
Partner University → Yonsei University (Inbound)	- Maximum amount up to admission fee and full tuition fee of Yonsei University ※ Cost of living in Korea is borne by the student ※ It will be paid after screening within budget	- Support living expenses in Korea - Support up to 4.8 million won per semester ※ Tuition fee at the partner university is borne by the student

- ※ Those who pay their tuition fee to partner university according to MoU, the tuition fees of Yonsei University will be exempted.
- ※ In the case of Keio University, where the agreement is to mutually pay living expenses for the first semester, the first semester follows the agreement, and this standard applies to the second semester.
- ※ Living expenses are paid within the budget range every semester, so the amount may differ from the previous semester's and it will be supported within the maximum amount.
- ※ **Extra semester students receive only 12% tuition support, and any expenses incurred for course enrollment are borne by the individual.**

#### B. Application criteria

- 1) Under bilateral agreement, living expenses are supported during the stay at the partner university
  - The living expenses will be paid in consideration of the period of stay when submitting the necessary documents for the semester after entering the country.
  - Due to reasons such as budget processing period, applications for living expenses can be made by the end of each semester (before January and July). If you apply after the deadline, you will not be considered for the scholarship
- 2) Scholarship support does not exceed the second semester of students' staying in a partner university
  - In the case where the tuition fee is borne by a partner university, outbound students receive tuition fee support from Yonsei University regardless of the semester that they are dispatched to
- 3) Support is only available during the semester of enrollment, not during the semester of leave of absence.
- 4) Living expenses are paid to the students' account registered in academic management system after the relevant documents are checked (enrollment certificate and immigration certificate) to confirm the dispatched student's stay at the other university.
- 5) If the total scholarship amount for the semester exceeds the budget, the graduate school can make decisions on scholarship amounts and select students by application priority order

- Priority will be given to existing scholarship students, and then, followed by each department, preferential support for inbound students, and followed by outbound students
- Outbound students who are exempted from tuition fees at Yonsei due to the payment of tuition fees to a partner university are excluded from the priority of applying for joint dual degree scholarships for living expenses
- 6) It is paid only to general graduate students and medical school and Mirae Campus students are excluded. (ex. Graduate school of international Studies(GSIS) students participating in dual degree courses at Keio University are not included in the support list).
- 7) Unless otherwise specified, comply with graduate school regulations, bylaw, and internal standards

## 2. Degree and basic academic matters

- A. A maximum of two semesters is accepted for the semester completed at the partner university
- B. Final semester (last semester) should be completed at Yonsei University